



Freedom of Information Publication Scheme

Date:.....25/05/2018.....

*Class 1 - Who we are, what we do
(organisational information, structures, locations and contracts) Published Information*

How it can be obtained: Hard copy, Website

Cost: Free

Principals: Dr Sean O'Hara, Dr Emma O'Hara and Dr Steve Hackett

	NAME	GDC No.	Full Or Part Time	1 st Registered
<i>Dentists</i>	Dr Sean O'Hara	61952	F/T	1987
	Dr Emma O'Hara	62983	P/T	1987
	Dr Steve Hackett	63344	F/T	1988
	Dr Kat Martin	83389	P/T	2004
<i>Hygienist</i>	Mrs Savka Hodson	4476	P/T	1993
<i>Dental Nurses</i>	Miss Amy Ackerman	211591	F/T	2011
	Mrs Sue Jenkins	130855	P/T	2008
	Mrs Lorna Earle	12898	F/T	2008
	Miss Becky Farmiloe	254517	F/T	2014
<i>Practice Manager</i>	Mrs Lucy Moritzen		F/T	
<i>Receptionists</i>	Mrs Lynda Kinchington		P/T	
	Mrs Hayley Lampard		P/T	
	Miss Louise Dennis		P/T	

CONTACT INFORMATION:

<i>PRACTICE ADDRESS</i>	119a Winchester Road Chandlers Ford SO53 2DR
<i>TELEPHONE</i>	02380 262607 and 02380 275271
<i>E-MAIL</i>	reception.fdp@btconnect.com lucy.moritzen@btconnect.com (practice manager)
<i>WEB</i>	www.fryerndental.co.uk www.hampshireimplantcentre.co.uk
<i>OPENING HOURS</i>	Monday 8am to 5pm Tuesday 9am to 5pm Wednesday 8am to 5pm Thursday 9am to 5pm Friday 8am to 3pm



Class 2 – What we spend and how we spend it

<i>Published Information:</i>	<i>Availability:</i>	<i>Cost:</i>
<ul style="list-style-type: none"> Financial information relating to projected and actual income and expenditure, procurement, contracts and financial audit Information about the previous and current financial years. 	Unavailable	n/a
<ul style="list-style-type: none"> Total annual provision of our contracted services (apportioned costs) The practice provides NHS (to under 18's) and private treatment to patients. We are currently contracted for 1000 UDAs per annum. 	Information regarding the annual costs to the practice to deliver our NHS services is available from the practice principle.	20p per copy £8 per CD or memory stick
<ul style="list-style-type: none"> Details on NHS funding received by the practice and the cost of operating the NHS contract. 	There is currently no NHS funding received by the practice	n/a

Class 3 - What our priorities are and how we are doing (Strategies and plans, performance indicators, audits, inspections and reviews) Published Information current and previous year.

<i>Published Information:</i>	<i>Availability:</i>	<i>Cost:</i>
<i>Plans for the development and provision of NHS services</i>	the practice currently has no plans regarding the development and provision of NHS services	n/a
<i>Performance data including performance targets</i>	Information regarding targets and our performance against them is available from the practice principle.	20p per copy £8 per CD or memory stick
<i>Practice inspection. Inspection reports by regulators: the Care Quality Commission (CQC)</i>	Our latest CQC report is available on the CQC website at: http://www.cqc.org.uk/location/1-209986697	

Class 4 – How we make decisions (decision making processes and records of decisions) Published information current and previous year.

<i>Published Information:</i>	<i>Availability:</i>	<i>Cost:</i>
<i>Records of decisions made in the practice affecting the provision of NHS services</i>	As a small company management decisions are not always recorded. Information may be available from the practice principle.	20p per copy £8 per CD or memory stick



*Class 5 – Our policies and procedures
(current written protocols, policies and procedures for delivering our services and responsibilities)
Published information - current.*

<i>Published Information:</i>	<i>Availability:</i>	<i>Cost:</i>
<i>Policies and procedures about customer service</i>	Our patient experience policy (FDP233-PEX) is available from reception.	20p per copy £8 per CD or memory stick
<i>Policies and procedures about employment of staff</i>	Information available from reception includes, but is not limited to: FDP222H – recruitment and selection policy and procedure FDP233-EIN – employment and induction policy FDP227A – disciplinary procedure FDP227B – grievance procedure FDP227D – capability procedure	20p per copy £8 per CD or memory stick
<i>Equality and diversity policy</i>	FDP233-EQD - equality, dignity and human rights policy, available from reception	20p per copy £8 per CD or memory stick
<i>Health and safety policy</i>	FDP250C – health and safety policy available from reception	20p per copy £8 per CD or memory stick
<i>Infection control policy</i>	FDP257A – infection control policy FDP257B – infection control procedures Available from reception	20p per copy £8 per CD or memory stick
<i>Radiation protection checklist</i>	Information from our radiation protection folder is available from the practice manager	20p per copy £8 per CD or memory stick
<i>Complaints procedures (including those covering requests for information and operating the publication scheme)</i>	G110C – complaints procedure is displayed in reception and on the practice websites. Copies are available from the practice manager	Free
<i>Records management policies (records retention, destructive and archive)</i>	FDP233-REM – record management policy is available from reception	20p per copy £8 per CD or memory stick
<i>Confidentiality and data protection policies</i>	FDP233-CON – confidentiality policy FDP233-DPT – data protection policy Available from reception	20p per copy £8 per CD or memory stick
<i>Policies and procedures for handling requests for information</i>	Requests for information are covered in our data protection policy (FDP233-DPT), which is available from reception	20p per copy £8 per CD or memory stick
<i>Practice information leaflet</i>	Available at reception	free



*Class 6 – Lists and registers
(currently maintained lists and registers only)*

<i>Published Information:</i>	<i>Availability:</i>	<i>Cost:</i>
<i>None held</i>		n/a

*Class 7 – The services we offer
(information about the services we offer, including leaflets, guidance and newsletters produced by the public)
Current information only*

<i>Published Information:</i>	<i>Availability:</i>	<i>Cost:</i>
<i>The services provided under contract to the NHS</i>	Information about the services we offer is outlined in our practice information leaflet, which is available from reception and on our websites.	free
<i>Charges of any of these services</i>	Information regarding charges for NHS services is in our practice information leaflet available from reception and on the websites.	free
<i>Information leaflets</i>	We have a range of leaflets, free of charge and available at reception, including: <ul style="list-style-type: none"> • Safeguarding Your Personal Information • Practice Information Leaflet • Dental Implants Information • Periodontal Disease • Dental Phobia • Home instructions for Post Extraction • Home instructions for post minor oral surgery • Root Canal Treatment • Oral hygiene at home • Tooth whitening • Wisdom Tooth Removal • Tooth Decay in Children • Tooth Decay in Older Adults 	Free